



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR COMMUNITY BASED SERVICES**

**Steven L. Beshear**  
Governor

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**Janie Miller**  
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**Contract Correspondence Transmittal (CCT)**

<b>CCT Number:</b> 10-11	<b>Date of Issue:</b> December 3, 2010
<b>Division/Branch:</b> Protection and Permanency/QAPD	
<b>Key Words/Phrases:</b> New SOP Manual	
<b>Attachments/Forms:</b> Web Address to the New SOP Manual	


Dear PCC/PCP Provider,

This transmittal is being sent to inform everyone that the Cabinet will begin using a new version of the Standards of Practice Manual, effective immediately. Both the new and old (current) websites will be running simultaneously until December 17, 2010. At that time the links to SOP content, forms and resources on the old site will be disabled and will no longer be accessible. Providers will still have access to the field correspondence and the archived SOP, as these have not yet been transferred to the new site.

Please begin using this link to access the SOP manual, and save it to your favorites for quick access: <http://manuals.sp.chfs.ky.gov/Pages/index.aspx>  
This link will also be posted on the old SOP manual site to assist staff in locating the new content.

If you have any questions regarding this transmittal, please contact [Sarah.Cooper@ky.gov](mailto:Sarah.Cooper@ky.gov).

Sincerely,

  
Michael Cheek  
Director

